

Checklist for Weddings at St. Anthony

No later than 6 months before desired wedding date:

- Complete the pre-nuptial investigation with the priest or deacon.
- Review the parish guidelines and diocesan policy
- Complete the FOCCUS premarriage inventory
- Discuss with your priest or deacon the Church's vision of marriage, faith development, human sexuality, and vocation

4 to 5 months before:

- Marriage preparation class has been attended and completion certificate has been shown to Father
- Baptismal certificates have been given to Father
- Initial meeting with Music/Liturgy director to: discuss music and liturgy policies, readings, ministers (readers, gift bearers, etc.), decorations, unity candle, use of rooms, etc.; pay deposits to musician(s)/vocalist(s)

2 to 3 months before:

- Final meeting(s) with Father
- Meet with Music/Liturgy director to finalize music choices
- Readers chosen and given scripture readings/petitions to practice
- Eucharistic Minister and Gift Bearers chosen if there is wedding with Eucharist

One month before

- Rehearsal time finalized
- Pay balance to musician(s)/vocalist(s)
- Provide draft of program to music/liturgist for review & suggestions
- Have wedding programs made; (use handout for service order)
- Inform your photographer/videographer about church policies
- Give license to Father
- Let Parish Office know time you want church open on day of the wedding
- Let Parish Office know of any pending address change

Rehearsal night

- Fees paid to Father, church, servers
- Decide how you want reception line

Wedding day

- Arrange decorations before pictures (can be done Friday afternoon if there is no funeral or other service)
- Readers practice
- Pictures to be finished no later than 1/2 hour before ceremony
- Wedding party line up 10 minutes prior to ceremony
- After ceremony, best man & maid of honor sign marriage license with Father
- Have people designated to remove decorations and unity candle, clean up rooms and kitchen and check for left-behind items